

**Haringey Learning Disabilities Partnership  
Minutes of Autistic Spectrum Conditions (ASC) Steering Group  
12<sup>th</sup> July 2010  
15:00 to 16:30hrs, Committee Room 1, Civic Centre**

<b>Present:</b>	Lisa Redfern Dr Ken Courtenay Julia Wilkins Meg Bott Barbara Nicholls Farzad Fazilat Peter Lewington Alex McGuinness Nicki Quarterman	Assistant Director, Adult Services and Commissioning (Chair) (LBH) Consultant Psychiatrist Haringey Autism Branch Officer and Parent/Carer Haringey Autism Member - Parent/Carer Head of Adults Commissioning (LBH) Commissioning Manager (LBH) Project Officer, Personalisation (LBH) Kith & Kids (guest) Area 51 (guest)
<b>Minutes:</b>	Fiona Hare	PA to Lisa Redfern (LBH)
<b>Apologies</b> :	Beverley Tarka	Head Learning Disabilities Partnership (LBH)
<b>/Absent</b>	Liza Dresner Mary Langan Renee Harrison Denise Gandy Helen Ugwu Anna Nicholson Sue Hessel	Resources for Autism Haringey Autism Member - Parent/Carer Commissioning Manager, Carers Lead (LBH) Head of Housing Support & Options (LBH) Training Manager, Adult Social Care (LBH) NAS Haringey federation of Residents Association – Vulnerable Groups

No.	Item	Discussion and Actions	Action by
1.	Welcome, introductions and apologies	Brief introductions by those present were made.	
2.	Minutes from Previous Meeting held on 24 <sup>th</sup> May March 2010 and matters arising	<p><u>Item 4 - Day Services at Bounds Green</u>            Julia provided general feedback following the six different organisations were invited, and visited the Bounds Green site (HAIL, Markfield, Area 51, Hoffmann, Tree House and Resources for Autism). The general view is that the site is not appropriate, however, not all was negative and Markfield are potentially interested in setting up a service there. Julia will be holding further talks later this week. Julia will also be following up further enquiries and costings with Farzad and Nicki Quarterman. This is still very much work in progress and Lisa will discuss further with Beverley and John Morris. Brief discussion around venues for social groups took place. Farzad is the next full-time joint Learning Disabilities Commissioner who will cover ASD specialist commissioning and will cover Chloe's work.</p> <p><u>Item 4 - National Government's In-Year Cuts</u>            Lisa updated the meeting on the current position and noted that some of our Area Based Grants (ABGs) have been cut by Central Government and not the Council. We are currently working on implementing these cuts, without affecting front line services as much as possible. Lisa briefly discussed ABGs, will provide a further update, which she hopes will be available for discussion at the next meeting on 23<sup>rd</sup> August 2010. Lisa noted pressures to find in-year savings are similarly being felt by the NHS.</p>	<p>Julia/ Farzad/ Nicki Lisa</p> <p>Lisa</p>
3.	Work Plan Updates	<p>Document circulated in advance of today's meeting was reviewed and the key points to note are:</p> <p><u>Health</u></p> <ul style="list-style-type: none"> <li>• Meg noted there will be a further meeting on Wednesday 14<sup>th</sup> July 2010, so nothing further to report on</li> </ul>	



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		<ul style="list-style-type: none"> <li>Ken noted that progress continues.</li> </ul> <p><u>Developing Commissioning Plan and Strategic Needs Assessment</u></p> <ul style="list-style-type: none"> <li>Barbara noted that if the source of information cannot be identified, it will be removed. Barbara to progress further with Farzad and Beverley.</li> </ul>	Barbara/ Farzad/ Beverley
4	Alex McGuinness, Kith & Kids Organisation (guest attendee)	<p>Alex tabled some brief details about the service and discussed the various activities and projects that Kith &amp; Kids undertake and develop, in particular the ELSEP work-readiness programme for 18-20 year olds.</p> <ul style="list-style-type: none"> <li>Next sign-up is September 2010;</li> <li>12 places still available at their centre in Tottenham, all supported by approved volunteers;</li> <li>Although Kith &amp; Kids accept service users from other boroughs, most users are from Haringey; and</li> <li>Alex to email full details to Lisa who will disseminate to managers.</li> </ul>	Alex/Lisa
5.	Nicki Quarternam, Area 51 (guest attendee)	<p>Nicki outlined details about the organisation that has been operating since February 2009, and noted that they now wish to form a consortium, working with a range of partners and offering a dedicated resource facility.</p> <p>As regards “social enterprise”, Area 51 currently employs two young people, which they hope to expand to a further two or three people over the next year. Nicki asked what we, as a group, are looking for. Lisa noted that our draft ASD needs assessment is not yet complete and Julia added that due to the current climate and expected changes, it would not possible to specifically answer that question at the current time. General discussions followed.</p> <p>Ken raised concerns about training, and Nicki responded how this could work based on a consortium-style arrangement. Meg suggested the clients at Seven Sisters who had lost their Conel classes could be accommodated at Area 51, and Nicki clarified that Area 51 is an education centre, not a day centre.</p>	

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		<p>Lisa briefly discussed personal budgets (PBs) and individual profiling thereof, and noted that PBs need to be used as creatively and as cost effectively as possible (and that money should follow the individual as opposed to the individual following a service). It was suggested that we start by building profiles for the two individuals and consider this to be a pilot. Meg raised concerned about completion of a personalised questionnaire and funding not being progressed adequately, and Lisa noted that is it not appropriate for this group to share and/or discuss individual cases, particularly to protect client confidentiality. Lisa is of course happy to discuss specifics outside of this meeting. Lisa provided a brief update on the basis of how PBs are assessed for service users (PBs will, in future, be managed by service users themselves and/or their carers).</p> <p>General discussion relating to costs and market development of autism services followed. Julia suggested more rigorous promotion of the services available is required in order to keep people better informed when making their choices of services, and one vehicle could be the Haringey Autism website. Barbara noted there is an information directory currently being progressed and populated, and when completed it will be initially web-based as a starting point, but the be made available in other formats, including for those without web access. Fiona to invite Wayne Haywood to the next meeting to present the current E-Directory. Nicki to send Lisa a note of the transition cases that there has been difficulty with.</p>	Fiona Nicki
6.	Any Other Business	<ul style="list-style-type: none"> <li>Commissioning and Needs Assessment Process to be added to next agenda;</li> <li>Altair Close - Meg raised her concerns about services and reduced support at Altair Close (that also affects her son), that no individual choice was given to anybody and that a person from HAIL was administering SSAQs in 15-minute sessions. Meg noted that although people have now been told they can stay, there is so much uncertainty and non-understanding of the whole situation that this has resulted in unacceptable circumstances for a group of very vulnerable and frightened people. Lisa confirmed she has already liaised with Margaret Allen, who is the lead for dealing with this matter. The Director and Lead Cabinet Member have also been kept informed. Lisa asked that Meg should continue</li> </ul>	Fiona

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		<p>to contact Margaret in the first instance, however, should Meg wish to escalate any issues, could she please raise these directly with Mun Thong Phung, Director of Adult, Culture and Community Services. It was agreed that Fiona should invite Margaret Allen and Nick Crago to the next meeting to discuss Supporting People issues and Altair Close; and</p> <ul style="list-style-type: none"> <li>• Lisa briefly discussed potential cuts and changes that may affect the Supporting People Programme.</li> </ul>	Fiona
7.	Future Meetings:	<p>23<sup>rd</sup> August 2010                      venue: CR1, Civic Centre            04<sup>th</sup> October 2010                    venue: CR2, Civic Centre            15<sup>th</sup> November 2010                venue: CR1, Civic Centre</p> <p>Times for all meetings - 3-4.30pm</p>	All